Terms of Reference for Place Population Health Management Group (Proactive Care)

Using Data to Coordinate Different Models of Care

# 1. Purpose

The Population Health Management Group will take a holistic view of the system and provide strategic direction to the development of data led models in order to have optimum impact on population outcomes.

# 2. Objectives

* To use linked data and risk stratification to identify population cohorts that would benefit from a targeted intervention
* To ensure that different services develop unique criteria to minimise duplication and overlap between different services where possible; taking a patient perspective as to how multiple services may contact and offer support to individuals and families
* Ensure that the proposed models utilise local resources to best effect; aligning staff knowledge and skills to patient need and avoiding an overly medicalised approach where possible
* Ensure that services in the community/neighbourhoods develop processes to work effectively alongside each other – e.g. step-up, and down, shared lists, integrated approaches
* Work in partnership with general practice, Primary Care Networks and Local Medical Committees as appropriate
* Liaise with commissioners and delivery managers at place and neighbourhoods to ensure appropriate engagement and mobilisation
* Work in partnership with the Data Into Action team to ensure that data access requests are supported as appropriate and to help uphold the integrity of those requests when new models are mobilised
* Promote shared learning across teams both in relation to mobilising data led models, but also more generally in terms of how they support patients within the community/across neighbourhoods

# 3. Membership

## Composition

The Population Health Management Group shall consist of representatives from:

* Place Clinical Director or senior clinical lead (Chair)
* Specialist teams operating in the community
* Hospital teams which may work proactively in the community
* Community health services
* GPs and PCN staff as appropriate
* Neighbourhood teams such as Integrated/Care Community Teams
* Public health
* Data Into Action representative(s)
* Patient advocacy groups as appropriate

## Roles and Responsibilities

* Chair: To lead meetings and ensure objectives are met.
* Project support: To document actions and ensure members provide suitable updates, maintenance of action and risk logs
* Members: To contribute expertise, share insight and collaborate on initiatives.

# 4. Meetings

## Frequency

The Population Health Management Group shall meet monthly, with additional meetings convened as necessary.

# 5. Reporting

The Population Health Management Group will report quarterly to the local Neighbourhood Partnership Delivery Group (or equivalent) which has responsibility for overseeing the delivery of the Place Neighbourhood model of care.

# 6. Review

The effectiveness of the Population Health Group and its terms of reference will be reviewed annually, with adjustments made as needed to ensure the group’s objectives are met.

# 7. Approval

These terms of reference are approved by the Population Health Management Group on [Date].